



THE LAW SOCIETY
OF SINGAPORE

MEMBERSHIP VERIFICATION

This form must be completed in full, otherwise it will not be processed.

Please email the duly completed form to the Compliance department at compliance@lawsoc.org.sg

ADMINISTRATIVE CHARGES

Per Verification Request: SGD100.00 (inclusive of 7% GST)

Section A To be completed by Requesting Organisation

(All fields are mandatory)

1. Name of Organisation: _____

2. Address of Organisation: _____

Details of Requesting Officer

3. Name: _____ 4. Title: _____

5. Email Address: _____ 6. Contact Number: _____

7. Purpose of Request: _____

We have sought the authorisation and consent of the solicitor in question to obtain information regarding his/her membership and disciplinary standing.

Signature of Requesting Officer / Date

Section B To be completed by Solicitor under verification

(*denotes mandatory fields)

8. *Name of Solicitor (as per NRIC / Passport): _____

9. *NRIC/Passport No.: _____ 10. Contact Number: _____

11. Admission No.: _____ 12. Admission Date: _____

I hereby authorise and consent for the Requesting Body above to be furnished with all information regarding my membership and disciplinary standing. I also consent to background checks, which may be conducted in connection with this application.

Signature of Solicitor / NRIC/Passpt No./ Date

Section C To be completed by The Law Society of Singapore

13. Name of Solicitor: _____

14. NRIC No.: _____

15. Admission No.: _____

16. Admission Date: _____

17. Matters pertaining to the standing of the Solicitor stated above:

a) Admitted as an Advocate and Solicitor of the Supreme Court of Singapore? Yes No

b) Holds a current practising certificate in Singapore, which is valid until _____. Yes No

If answer in (b) above is "No":

He/she* has ceased practice in Singapore with effect from _____.

He/she* has not held a practising certificate since being called to the Singapore Bar.

c) Have there been any disciplinary proceedings against the said solicitor? Yes No

18. Membership status with the Law Society of Singapore:

Type of Membership:

Practising Member Non-Practitioner Member Non-Member

Date of Membership (dd/mm/yy): _____

Processed by:

Name: _____ Title: _____

Date: _____ Department: _____

Section D Mode of Payment

I wish to pay for this Membership Verification by:

Credit Card Telegraphic Transfer Internet Banking

- Payment by Credit Card (there will be a 3% administrative charge)
- Kindly indicate your name for payment made by Internet Banking

Cardholder's Name: _____

Card Number: _____

Credit Card Type: Visa MasterCard Expiry Date: _____

Payment by Telegraphic Transfer

Bank charges (local and overseas) have to be borne by you.
Our bank information is as follows:

Bank name	Oversea-Chinese Banking Corporation Limited
Address	65 Chulia Street, OCBC Centre, Singapore 049513
Account	650-704851-001
Account name	The Law Society of Singapore
Bank code	7339
Branch code	650
SWIFT code	OCBCSGSG

TERMS AND CONDITIONS

1. Processing of your application will only commence upon receipt of payment of the requisite administrative fees.
2. Completed forms will be sent by email only.
3. All Membership Verification requests must have a specified addressee with a specified email address to send to. We are unable to process applications without a specified addressee.
4. If the requester is submitting a verification for more than one person, a separate form is to be used. Separate payment is also required for each request.
5. The time period for processing the membership verification is 7 working days.

For enquiries, please e-mail to the Compliance Department at compliance@lawsoc.org.sg